



New Applicants Information & Application Package



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****APPLICANT: PLEASE KEEP THIS PAGE FOR YOUR RECORDS****

APPLICANT INFORMATION LETTER

Thank you for contacting Vancouver Native Housing Society (VNHS) and for your interest in applying for housing with our organization. Our Society offers quality, affordable housing to people of Aboriginal Ancestry living on low income.

Attached is a copy of our Application for Housing. Once you have completed your application in-full please submit this form to our office either by mail, fax and/or in-person. Once your application has been submitted, your information will be processed and your application will be placed onto our waitlist after eligibility has been determined. Based on the information provided, all applicants will be placed onto our waitlist according to their application date.

Please complete your application in full as all information requested is considered mandatory, incomplete applications will not be placed onto our waitlist and will be returned to the sender. **Please note, ALL applicants are considered RESPONSIBLE for submitting an APPLICANT UPDATE FORM, once every six months or immediately when there is a change to the original application. Failure to provide an Applicant Update form at the required times, will result in your application to be removed from our waitlist until the appropriate forms are submitted into our office. Applicant updates will only be accepted in writing and can not be received by phone; when attempts to contact applicant are unsuccessful, the applicant file will be considered **INACTIVE** and will then be removed from our wait list.**

Vancouver Native Housing Society does not provide emergency housing, nor can the Society accommodate "urgent" referrals from other agencies. VNHS wait list is lengthy and placement is based on available vacancies, application date and applicants' need for housing. VNHS will contact applicants' to schedule an interview when their application is being considered for housing.

Thank you for your interest in applying for housing with our organization. We at Vancouver Native Housing Society will do our best to accommodate your housing application.





ATTENTION APPLICANTS:

ALL INFORMATION is considered MANDATORY. Please, complete your application IN FULL as incomplete applications WILL NOT be placed onto our waitlist. YOU ARE considered RESPONSIBLE for submitting an applicant update form once every six months to ensure your placement on our waitlist. Please note, updates will ONLY be accepted IN WRITING and updates WILL NOT be completed by phone.



RENTAL APPLICATION:

A. APPLICANTS: (Person(s) asking for accommodation)

Last Name:	First Name:
Address:	
Phone Number:	Message Number(s):
Email:	
Tribal Group:	Personal Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Other

B. HOUSEHOLD COMPOSITION: List yourself on line 1, and then list all other persons in your household whom will be living with you. If more than 6, attach names on paper.

Full Name (surname first)	Birth date(m/d/y)	Age	Sex	Relationship to applicant	Disability
1.				APPLICANT	
2.					
3.					
4.					
5.					
6.					

C. RESIDENCE HISTORY: Please list your address(es) for the past two years

Address:	From	To Date	Name of Landlord & Phone #
		PRESENT	
Please attach a letter, bill or other proof that you live at the address above			

Are you currently living in or have you ever lived in subsidized housing? Yes No

If yes, what is/was the address? _____

What were your reason(s) for moving? _____

Have you ever been a tenant of Vancouver Native Housing Society? Yes No

Have you ever been evicted? Yes No

Do you own any household pets? If yes, please specify: _____



D. CURRENT HOUSING:

Which of the following describes your current housing?

- | | | |
|--|--|------------------------------------|
| <input type="checkbox"/> Share with family/friends | <input type="checkbox"/> Homeless | <input type="checkbox"/> Apartment |
| <input type="checkbox"/> Boarding house, single room | <input type="checkbox"/> Emergency Shelter | <input type="checkbox"/> House |

Please explain: _____

How many bedrooms does your home consist of? _____
How many people reside in your current suite? _____

- | | | | | |
|----------------------------------|----------|--|--|--|
| Do you have a private? | Toilet: | <input type="checkbox"/> YES <input type="checkbox"/> No | Shower: | <input type="checkbox"/> YES <input type="checkbox"/> No |
| | Bathtub: | <input type="checkbox"/> YES <input type="checkbox"/> No | Kitchen: | <input type="checkbox"/> YES <input type="checkbox"/> No |
| Do you require a month's notice? | | | <input type="checkbox"/> YES <input type="checkbox"/> No | |

E. HEALTH AND ABILITIES:

Do you need a wheelchair accessible unit? YES No

Do you have any other health conditions related to your housing needs? _____

F. INCOME AND EXPENSES: If there is more than one person receiving income, please submit a separate letter specifying income amounts & sources for all individuals.

What is your GROSS total monthly income (before deductions) \$ _____

What is or are your source(s) of income (e.g. BC Benefits, EI, OAP, CPP, Employed) _____

Current Month's Rent \$ _____
Does your rent include heat/hydro? YES No \$ _____
If No, what is your monthly utility cost?

Total Monthly Rent and utility costs: \$ _____

G. APPLICANT SIGNATURE: If a couple is applying, both people must sign below. I/We understand that this application does not constitute an agreement on the part of VNHS to provide me with rental accommodation. I hereby declare that the above information is complete and correct to the best of my/our knowledge.

Signed: _____ Date: _____



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